



**ASN CANADA FIA**  
**SOLOSPORT**  
**NATIONAL GENERAL COMPETITION RULES**  
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2155 Leanne Boulevard, Suite 115  
Mississauga, Ontario, L5K 2K8, Canada  
Phone: (905) 403-9000  
Fax: (905) 403-8448  
[www.asncanada.com](http://www.asncanada.com)

These regulations are intended to assist in the conduct of national competitions.

ASN territories and regions may adopt these regulations for use within their jurisdictions if they choose to do so including the sole responsibility for the administration thereof including Chapters 9, 10 and 11.

These regulations are a guide to further general safety and in no way a guarantee against injury or death to participants, spectators or others.

No express or implied warranties of safety or fitness for a particular purpose shall be intended or result from publication of or compliance with these Regulations.

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appointed by the Fédération Internationale De L'automobile**

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## **CHAPTER 1 GENERAL PRINCIPLES**

### **1.0 ASN SoloSport General Competition Rules**

So that sanctioning powers may be exercised in a fair and equitable manner, ASN has established these SoloSport General Competition Rules hereafter referred to as the SoloSport GCRs or GCRs. The purpose of these GCRs is to encourage and facilitate SoloSport. They will never be enforced so as to prevent or impede a competition or the participation of a competitor, save where the ASN concludes that this is necessary for the safe, fair or orderly conduct of SoloSport.

#### **1.1 Interpretation of rules**

ASN shall be empowered to decide any question raised within Canada concerning the interpretation of these rules subject to the right of appeal (if any) under these GCRs.

#### **1.2 Alteration of rules and regulations**

ASN reserves to itself the right at any time and from time to time to alter its SoloSport General Competition Rules or its National SoloSport Regulations.

Such alterations or additions will be published in the form of revised manuals or bulletins. Bulletins are only issued by ASN and form a part of these GCRs or the ASN National AutoSlalom or SoloSprint Regulations to which they apply and are effective on the date issued until issuance of a new rule book unless amended or revoked earlier by ASN.

#### **1.3 Application of these GCRs**

These GCRs, the ASN National SoloSport Regulations and applicable ASN Territory SoloSport Regulations shall govern all SoloSport sanctioned events within each territory.

#### **1.4 Order of precedence in application of rules and regulations**

The following defines the order of precedence of these rules and regulations:

- i) These SoloSport General Competition Rules;
- ii) ASN National SoloSport Regulations;
- iii) ASN Territory SoloSport Regulations;
- iv) Series Supplementary Regulations (if applicable);
- v) Event Supplementary Regulations;
- vi) Official Event Bulletins.

Where conflict arises between these documents, the superior (first mentioned) document shown in the above list shall apply, except that ASN bulletins may modify documents 'a' and 'b' and territorial bulletins may modify document 'c'.

## **CHAPTER 2 TERMINOLOGY**

The following nomenclature, definitions and abbreviations shall be adopted in these GCRs, in all ASN National SoloSport Regulations and their appendices, in all ASN territories SoloSport Regulations, in all series or event supplementary regulations and for general use.

### **2.1 Affiliated club**

Any motor sport club in Canada which is affiliated with ASN Canada FIA.

### **2.2 ASN**

A national automobile club or other national body recognised by the FIA as sole holder of sporting power in a country. In Canada, this organization is ASN Canada FIA.

### **2.3 ASN territory**

- ARMS** Atlantic Region Motor Sports  
**CACC** Confederation of Autosport Car Clubs  
**CASC-OR** Canadian Automobile Sport Clubs Ontario Region

**FAQ** Fédération Auto-Québec  
**WCMA** Western Canada Motorsport Association

## **2.4 Automobile**

A land vehicle with a minimum wheelbase (measured between front and rear wheel centres) of 60 inches propelled by its own means, running on at least four wheels not aligned, which must always be in contact with the ground; the steering must be ensured by at least two of the wheels, and the propulsion by at least two of the wheels.

## **2.5 Championship, cup, trophy, challenge and series**

(A) Championship

A championship may be a series of events or a single event. There are international, national and regional championships. Only the FIA may authorise an international championship. Only ASN may authorize a national championship. National championships may only be organized by the ASN or by another body with written consent from the ASN.

(B) Cup, trophy, challenge, series or a single event.

## **2.6 Classification**

A grouping of vehicles according to their engine cylinder capacity or by any other means of distinction.

## **2.7 Clerk of the course**

The organizer may appoint one or more clerks of the course to be responsible for conducting all or part of the competition in accordance with the official program.

## **2.8 Competitor, Driver**

A person driving an automobile in any competition or event whatsoever.

## **2.9 Control line**

Is a line, at the crossing of which a vehicle is timed;

- i) start line is the first control line, with or without timing;
- ii) finish line is the final control line, with or without timing.

## **2.10 Course**

The route to be followed by competitors.

## **2.11 Cylinder capacity**

Volume generated in cylinder (or cylinders) by the upward or downward movement of the pistons. This volume is expressed in cubic centimetres and for all calculations relating to cylinder capacity the symbol Pi will be regarded as equivalent to 3.1416.

## **2.12 Driver education (school)**

A non competition event where emphasis is on driver education and/or improvement of driving skills.

## **2.13 Entrant**

A person or organization whose entry is accepted for any competition

## **2.14 Event (Meeting)**

(A) A non competition event is when an automobile takes part in a scheduled program and which has no competitive nature in that neither times are given or results produced.

(B) A competition (meeting) is an event in which an automobile takes part and which has a competitive nature or is given a competitive nature by the publication of results.

Competitions are "national" or "regional". Moreover they may be "restricted" or "closed".

A national or regional championship is considered as a competition.

i) National event

A competition is national when it is open to competitors and drivers holding a SoloSport licence issued by ASN or an ASN territory and runs on a permit issued by

ASN.

ii) Regional event

A competition is regional when it is open to competitors and to drivers holding a SoloSport licence issued by ASN or an ASN territory and is part of the host territory's championship run on a permit issued by an ASN territory.

iii) Club event

A competition which is not part of a regional or national championship.

iv) Restricted event

A competition is restricted when the competitors or drivers who take part in the event have to comply with particular conditions not accounted for in I -IV above, for instance, events by invitation come under restricted events.

v) Closed event

A competition is called "closed" when it is confined solely to members of a club.

(C) An event is a single competition with its own results. An event is considered to have begun as from the time scheduled for the beginning of administrative checking and/or scrutineering and shall include practice and the competition itself. It shall end upon the expiry of one or other of the following time limits, whichever is the latter:

- time limit for protests or appeals or the end of any hearings;
- end of administrative checking and post-event scrutineering carried out in accordance with GCRs.

### **2.15 Force majeure**

A condition or conditions, over which the organizers have no control, yet play a part in determining the outcome of a competition.

### **2.16 Competition Licence**

A licence is a certificate of registration issued to any person or body (drivers, entrants, manufacturers, teams, officials, organizers, etc.) wishing to participate or taking part in competitions. The licence holder is deemed to be acquainted with the texts of these GCRs and must comply with their provisions. The principle that will apply in all cases is that any applicant who qualifies for a licence within the terms of these GCRs and the applicable sporting and technical regulations shall be entitled to such a licence.

### **2.17 Mile and Kilometre**

The mile shall be taken as 1.60937 kilometres and the kilometre shall be taken as 0.62137 miles.

### **2.18 Organizer (Organising committee)**

A person(s), approved by the ASN or ASN territory, invested by the club of record with all necessary powers for the organization of an event and the enforcement of supplementary regulations.

### **2.19 Organising permit**

A document authorising the organization of a sporting event, issued by the ASN or an ASN territory.

### **2.20 Participant**

A participant means any person or body involved at an event as an official, entrant, driver, crew or worker. All participants are required to sign a waiver.

### **2.21 Event Schedule**

Compulsory official document prepared by the organizing committee of a sporting event giving all information for acquainting the public and participants with the details of the event.

### **2.22 Sanctioned event**

**ASN Canada FIA**

Any event or competition authorised and approved by ASN or an ASN territory and having the appropriate organizing permit if one is required by these GCRs, the National SoloSport Regulations or Regional SoloSport Regulations.

### **2.23 SoloSport Event**

Solosport events are conducted on closed courses in which each competitor completes the course one car at a time. Jurisdiction over SoloSport Events is divided between SoloSprint Rules and AutoSlalom Rules.

#### **(A) SoloSprint event**

A SoloSprint Event is conducted on a paved closed course, typically a purpose-built racetrack or test facility, wherein the speeds reached can approach the maximum potential of the car.

SoloSprint Events include: Hill Climb, Lapping Event, Performance Driving School, SoloSprint School, and Time Trials.

#### **(B) AutoSlalom event**

An AutoSlalom Event is conducted on a paved or unpaved closed course, typically a parking lot, wherein the speeds reached do not exceed those of normal street driving.

AutoSlalom Events include: Autocross, Drifting, Parallel Solo, and AutoSlalom School.

#### **(C) Definitions**

##### **i) Autocross**

A competition event held on graveled, dirt or ice/snow covered closed course with a start and a finish line in which scoring is based on the time taken to complete the course.

##### **ii) AutoSlalom**

A competition event held on a paved closed course with a start and a finish line in which scoring is based on the time taken to complete the course.

##### **iii) Drifting**

A competition event held on a paved closed course in which participants cause a vehicle to exceed its tires' limits of adhesion, exhibiting a lateral slip, resulting in an over steered condition. Scoring is based on a participant's maneuvering and adjusting the control or speed of the car and maintaining the motion of the car during adverse conditions.

##### **iv) Hill Climb**

A competition event held on a closed paved road wherein the finish line is situated at a significantly higher altitude than the start line. Scoring is based on the time taken to complete the course.

##### **v) Lapping Event**

A non-competition event held on a purpose-built facility in order to engage in practice and testing.

##### **vi) Performance Driving School**

A non-competition event held on a purpose-built facility in which the objective is to learn how to control a car on such a course.

##### **vii) Parallel Solo**

A competition event held on a paved closed course with two side-by-side mirror image AutoSlalom courses. Scoring is based on who reaches the finish line first and on the time taken to complete the course.

##### **viii) SoloSprint School**

A non-competition event held on a purpose-built facility in which the objective is to

learn how to participate in a SoloSprint Competition, including how to control a car on such a course.

ix) AutoSlalom School

A non-competition event held on a paved closed course in which the objective is to learn how to participate in a AutoSlalom Competition, including how to control a car on such a course.

x) Time Trials (SoloSprint)

A competition event held on a purpose-built facility in which scoring is based on the time taken to complete the course or individual laps.

### **2.24 Steward**

ASN or an ASN territory official charged with representing ASN and/or an ASN territory at an event by enforcing these GCRs and all other regulations governing the event.

### **2.25 Supplementary regulations**

Compulsory official document issued by the promoters of a sporting competition with the object of laying down the details of a competition.

## **CHAPTER 3 COMPETITIONS -GENERAL CONDITIONS**

### **3.1 Organization of ASN sanctioned events**

ASN sanctioned events may be organized by:

- i) ASN;
- ii) An ASN territory;
- iii) An ASN affiliated club;
- iv) Exceptionally, by another qualified sporting group or promoter approved by ASN or ASN territory and a permit issued.

### **3.2 Official documents**

For all competition events official documents must be drawn up, including: supplementary regulations (see 4.5), a programme (see 4.7) and official results. For all non-competition events the only official document that must be drawn up is a programme (see 4.7).

### **3.3 Statement to be made on all documents concerning an event**

All Supplementary Regulations, programmes and entry forms relating to any event shall clearly bear the following statement: "Held under the ASN SoloSport GCRs, ASN National SoloSport Regulations and (name of ASN territory) SoloSport Regulations".

### **3.4 Acquaintance with and submission to the regulations**

Every person, or group of persons, organising an event or taking part therein shall be deemed:

- i) To be acquainted with the statutes and regulations of these GCRs, ASN National SoloSport Regulations and the host ASN Regional SoloSport Regulations;
- ii) To undertake to submit themselves without reserve to the above and to the decisions of the sporting authority and to the consequences resulting there from;
- iii) To have renounced, under pain of disqualification, the right to have recourse to any arbitrator or judicial tribunal not provided for in these GCRs;
- iv) To have agreed to exonerate and keep indemnified all bodies, sponsors and their agents, facility owners and operators, event organizers and their officials and agents, ASN Canada FIA, ASN Territories, from and against all liability whatsoever to any such person or body or group of persons respectively in respect of, or in connection with any meeting, competition or event held

under these GCRs, from whatever cause arising or alleged to arise and notwithstanding that the same may have been contributed to, or occasioned by, the negligence of the said bodies, their agents, officials, servants or representatives;

- v) In the case of entrants and drivers in events, to have agreed in the circumstances (see 3.4 iv) to exonerate and keep indemnified all and any other competitors, their servants and agents, from and against any liability whatsoever, including direct liability, to such entrants or drivers in connection with the driving of vehicles or any other act, omission, or occurrence during the course of a competition or official practice;
- vi) To have agreed as set out in this regulation with each and all the persons and bodies referred to so that each and any of those persons or bodies shall be entitled to the benefit of such agreements.

In case of non-compliance with these provisions, any person or group which organises a event or takes part therein, will have the licence (if issued to them) withdrawn. ASN or the ASN territory will state reasons for its decisions. If a car is found not to comply with the technical regulations, it shall be no defence to claim that no performance advantage was obtained.

### **3.5 Advertising and promotion of events**

All advertising or promotional material used in connection with events shall state that the event is sanctioned by ASN Canada FIA and the appropriate ASN territory (see 1.10).

Advertising material shall be in good taste and shall not be misleading or untruthful.

Any competitor or other person or body advertising the results of a competition, a series, or a championship shall state that the competition was sanctioned by ASN Canada FIA and the appropriate ASN territory (see 2.3), the exact conditions of the performance referred to, the nature of the competition, the category and the class of the vehicle, and the position or results obtained. All advertisements that are published prior to the issuance of official results by the promoter(s) or organizer(s) shall contain the words "subject to official confirmation". The publication of an advertisement relating to the results of a competition that is drawn up in such a way which could mislead the public, or the infraction of this rule (whether by way of omission from or addition to the particulars required to be stated) shall render the person(s) or body by whose authority or on whose behalf the advertisement is published or issued liable to the penalties provided by the GCRs and may entail the infliction of a penalty on the person(s) responsible for the authorising the advertisement.

Publication under this rule shall be construed to mean any or all of the following:

- i) The airing of commercial messages by means of radio or television;
- ii) The publication of printed advertisement in newspapers, magazines, other periodicals or electronic media;
- iii) The publication of brochures, booklets, forms, signs, displays, or any other display of information.

Competitors who knowingly allow their names or photographs to be used in connection with misleading advertising shall be liable to disciplinary action.

### **3.6 Postponement or cancellation of a competition**

A meeting or a competition forming part of a meeting shall not be postponed or cancelled unless provision for doing so has been made in the supplementary regulations, or unless the stewards have decided to postpone or cancel them for reasons of force majeure or safety (see 7.8).

In case of cancellation or postponement for more than 24 hours, entry fees shall be returned if so ordered by ASN or the host ASN territory.

### **3.7 Right of observation**

ASN or the host ASN Territory reserves the right to appoint (a) person(s) to observe and evaluate any competition and/or any person officiating, working or participation in any event.

## **CHAPTER 4 EVENTS - ORGANISATIONAL DETAILS**

### **4.1 Necessary Organising Permit**

No national or regional championship competition shall be held without an organising permit (see 2.19) issued by the relevant sporting authority. The relevant sporting authority may require all events have an organising permit.

### **4.2 Application for an Organising Permit**

Every application for an organising permit shall be sent to the relevant sporting authority (see 4.1) prior to the date of the proposed meeting, with the following information:

- i) The names and qualifications of the person(s) proposed as organizer(s) (see 2.18) and their address.
- ii) A draft set of supplementary regulations (see 2.25 and 4.5) applicable to the event. In the case of the relevant sporting authority having fixed a fee beforehand for the issue of an organising permit, application must be accompanied by that fee, which will be reimbursed if the permit is not granted.

### **4.3 Issue of organising permit**

The relevant sporting authority shall issue, if deemed advisable, the organising permits on special forms (see 4.1), but an ordinary letter approving the supplementary regulations (see 2.25 and 4.5) may take the place of the organising permit. The principle that will apply in all cases is that any sanctioned club or organizer shall be entitled to have that permit granted if he meets the criteria set out in these GCRs and the applicable sporting and technical regulations.

### **4.4 Respect of laws and regulations**

A SoloSport event may be held on a road or on a track or both, on public or private property, but no permit shall be granted by the relevant sporting authority unless the organizer/organising committee (see 2.18) undertakes to obtain the relevant permission from the competent local authorities.

Note 1: Events taking place on public roads or property normally open to traffic must conform to the Highway Traffic Act of the province and to by-laws of the competent local authorities in which they take place to ensure the event is legally taking place.

Note 2: Events taking place on a circuit shall be subject to all the rules of these GCRs, but may also be subject to supplementary regulations governing the driving of cars on circuits and specially established for that purpose.

### **4.5 Information to be included in supplementary regulations**

The following information is to be included in published supplementary regulations for each event:

- i) The name and contact information of the organizing club;
- ii) The name, nature and definition of the proposed event(s) (see 2.14);
- iii) A statement that the meeting is to be held under the SoloSport rules (see 3.3);
- iv) Composition and contact information of the organizing committee (see 2.18);
- v) Place and date of the meeting;
- vi) Details of the event location/facilities, classes and categories of vehicles



- vii) admitted, restriction in the number of entrants (if such limitations exist, etc.);
- vii) All useful information concerning entries (address where they are to be sent, dates and hours of registration and scrutineering, amount of fees;
- viii) The dates, times and nature of starts;
- ix) A detailed list of prizes assigned to each sporting competition;
- x) The names and contact information of the stewards of the meeting (if appointed) and of the clerk(s) of the course;
- xi) Identification of the judges of fact (if used) and the facts to be judged (see 7.17).

In the case of a series of individual events, the above information may be combined in a set of series supplementary regulations.

Also see ASN Territory SoloSport Regulations for other information and requirements.

#### **4.6 Amendments to supplementary regulations**

No amendments shall be made to the supplementary regulations after the beginning of the period for receiving entries, unless unanimous agreement is given by all competitors already entered, or by decision of the stewards of the meeting for reasons of force majeure or safety (see 7.8)

#### **4.7 Programme**

A program shall be displayed on the notice board prior to the event beginning or be delivered verbally during a driver's briefing. The following information should be included:

- i) A statement that the meeting is to be held under the SoloSport rules (see 3.3);
- ii) A time table of the meeting;
- iii) Any general instructions pertaining to the event not previously published;
- iv) The names of the steward(s) of the meeting (if appointed), the organizer, the clerk(s) of the course and other members of the organizing committee;
- vi) For competition events only, names of competitors and drivers with the numbers allocated for their vehicles.

#### **4.8 Entries**

An entry is a contract between a competitor and the organizer (see article 2.18). It can be signed by the entrant or result from an exchange of correspondence. It compels the competitor to take part in the event in which they have accepted to run, except in case of duly established force majeure. It binds the organizer to fulfil, towards the competitor, all the particular conditions of the entry, with the only reservation that the competitor has made every effort to take part faithfully in the event concerned. A breach of such contract may be treated as a breach of these GCRs.

#### **4.9 Respect of entries**

Any contention between a competitor and the organizer regarding an entry shall be judged by the sporting authority having approved the organizer.

#### **4.10 Receipt of entries**

Once the competent sporting authority has issued a permit for a meeting, the organizers may receive entries.

Final entries shall be made in writing on the proper form supplied by the organizer which shall provide for a statement of the name and address of the entrant and of the drivers nominated, if applicable, together with licence numbers of the drivers. (Note: if central registration is done for a series of events, competitor information may be provided to the individual event organizer by the management of the series.)

The supplementary regulations may, however, provide for an additional period of time for

the nomination of drivers.

If an entry fee is provided for in the supplementary regulations (see 4.5), any entry not accompanied by this fee shall be null and void.

#### **4.11 Closing of entries**

Dates and times for the closing of entries must be mentioned in the Supplementary Regulations (see 4.5).

#### **4.12 Contents of entry form**

All event entry forms shall contain the following:

- i) Spaces for the full names and contract information of entrants and competitors and drivers;
- ii) Spaces for the signature of the entrant and drivers;
- iii) The following statement, "If an entrant or driver is under the legal age of majority, this form must be countersigned by the appropriate parent or guardian." and the parent or guardian must sign the Annual Parental Consent Waiver while the entrant or driver must sign the Minor Waiver (Copies of these waivers can be found on the ASN web site.);
- iv) A statement to the effect that the event is held under the ASN SoloSport General Competition Rules;
- v) Every entry form shall contain the following statement which every entrant and competitor shall agree to by signing the entry form before being allowed to take part in any event:

"I have read the ASN SoloSport General Competition Rules, the ASN National SoloSport Regulations, the appropriate ASN territory SoloSport Regulations and all other regulations in effect for this event and agree to abide by and be bound by such rules and regulations. I further agree to ensure that the drivers named by me and all crew members are similarly acquainted with these rules and regulations and agree to abide by them and be bound by them."

"The entrant, in signing this entry form and agreement and in consideration of the right to enter and take part in the event, agrees to participate in the event at his own risk. The entrant further agrees that he, the drivers, and all crew members shall execute a release agreement prior to their admission to the event."

#### **4.13 Entry containing a false statement**

Any entry which contains a false statement shall be considered null and void and the entrant may be judged guilty of improper conduct and moreover the entry fee may be forfeited.

#### **4.14 Refusal of entry**

In the case of an entry being refused by the organizer, the latter must notify the applicant in writing before the date of the event. The notification may be made by facsimile or other electronic means. In the case of late entries or entries received at the event, the applicant shall be notified of a refusal immediately upon the entry being received.

#### **4.15 Conditional entries**

Supplementary regulations may provide that entries shall be accepted under certain well specified conditions as, for instance, in the case of a limitation in the number of starters, when a vacancy occurs among the other competitors entered. A conditional entry must be notified in writing or by telephone by the organizers as quickly as possible, but the competitor entered conditionally is not subject to the conditions of article 4.8.

#### **4.16 Publishing of entries**

The organizers shall not enter on the programme or publish as entered the name of any competitor or driver in respect of whom they have not received a duly authorised entry from. Competitors entered conditionally (see article 4.15) shall be designated as such when entries are published.

#### **4.17 Acceptances**

Unless it has already been provided for in the supplementary regulations, should the number of entries received exceed the maximum number of competitors laid down in the supplementary regulations, those to be accepted shall be selected either according to the order of receipt of their entries, or by means of a lottery.

#### **4.18 Entry of an automobile**

One and the same automobile shall not be entered more than once in the same competition except that there may be more than one entry of the same car so long as it is driven only once by the same driver.

#### **4.19 Official list of competitors**

For competition events only, the organizer must make available the official list of competitors and their classes before the competition may begin.

#### **4.20 Insurance**

ASN Canada FIA requires that all sanctioned events be covered by public liability insurance. For details of coverage contact the ASN Canada FIA office. It is a condition of the ASN Canada FIA insurance policy that waivers in the form specified by the insurance company be signed by all persons who participate in an event as an official, instructor, worker, student, competitor, crew member or who are permitted to enter areas normally closed to the public or spectators. The ASN Canada FIA policy is renewed each year and is subject to certain terms and conditions as set out therein.

### **CHAPTER 5 COMPETITORS AND DRIVERS**

#### **5.1 Issuing of national licences**

Certificates of registration bearing the name of ASN Canada FIA and termed either 'competitor's licence' or 'driver's licence' may be issued by the ASN.

ASN may establish licensing requirements and issue national SoloSport licences for SoloSport events held within its territory (see 5.3).

SoloSport licences issued by ASN shall be recognized by all ASN territories.

#### **5.2 Issuing of regional licences**

Certificates of registration bearing the name of an ASN territory and termed either 'competitor's licence' or 'driver's licence' may be issued by an ASN territory.

ASN territories may establish licensing requirements and issue 'competitor's' or 'driver's' regional and basic SoloSport licences for SoloSport events held within its territory (see 5.3).

SoloSport licences issued by ASN or an ASN territory shall be recognized by all ASN territories.

ASN territories may, however, establish a fee for non resident competitors with licences issued by ASN, ASN territories or other ASNs before the competitor is eligible for series points or awards.

#### **5.3 Refusal of licence/authorization**

ASN or ASN territories may refuse to issue a licence to an applicant who does not meet the criteria applicable to the licence applied for. The reason for any such refusal shall be stated.

#### **5.4 Licence validity period**

Licences shall expire on the 31<sup>st</sup> of December each year.

#### **5.5 Validity of licence**

A competitor's or driver's SoloSport licence shall be valid in all ASN territories and shall entitle the holder to enter or drive in all events organised under the control of the ASN according to the level of the licence held.

Moreover, for restricted events, the licence-holder must observe the special conditions contained in the supplementary regulations.

#### **5.6 Production of licence**

A competitor or a driver at a meeting shall produce their licence signed by the holder, on the request of an official of that meeting.

#### **5.7 Withdrawal of licence**

Any person who shall enter for, drive in, officiate at, or in any manner whatsoever take part in a prohibited event will be suspended by the ASN or ASN territory which has issued them with their licence.

Provided that the prohibited event has been or is to be held outside the jurisdiction of such ASN territory, the two ASN territories concerned shall agree as to the duration of the penalty and should they fail to so agree, the matter shall be referred to the ASN for a reasoned decision.

#### **5.8 Medical surveillance**

Every driver participating in a SoloSport event must be able to show, on written request from the ASN or an ASN territory, a medical certificate of aptitude in accordance with the requirements to obtain an ASN or ASN territory licence, notwithstanding that a medical certificate of aptitude may be a requirement of licensing (see 5.1, 5.2).

Further, any driver who suffers injury or illness that affects his medical fitness to participate in events or (to continue in a present event) should report this injury or illness to ASN or ASN territory and refrain from further participation until medical fitness has been re-established.

#### **5.9 Alcoholic beverages**

Consumption of alcoholic beverages by any participant before the end of any day's activities at an event is expressly forbidden. Each entrant or competitor shall be responsible for the conduct of his crew. Any participant who has consumed any alcoholic beverage before the end of the day's activities shall not participate nor be present or remain in any area likely to cause embarrassment to any participant. Any action taken or penalty applied by the steward(s) or clerk of the course is not subject to appeal.

#### **5.10 Doping, narcotics and drugs**

The use of doping, any narcotic or illegal substance, as defined in law, or the improper use of legal substances, by any participant is prohibited. The steward(s) or clerk of the course may prohibit participation if it is suspected a violation has occurred. Any action taken or penalty applied by the steward(s) or clerk of the course is not subject to appeal.

#### **5.11 Submission to testing**

The ASN reserves the right to require any participant to submit to and complete; breath, blood, urine, or other tests designed to determine doping, the presence of alcohol, narcotics, dangerous drugs, illegal substances or the inappropriate use legal substances. Such action is not subject to appeal.

#### **5.12 Change of driver**

More than one driver is permitted to drive the same vehicle in SoloSport events provided each driver fulfills the requirements of entry to the event (see 4.18).

#### **5.13 Identification numbers**

During an event each vehicle shall carry prominently displayed one or more numbers or marks in conformity with the requirements of the event.

#### **5.14 Joint Responsibility of Entrant and Competitor**

**ASN Canada FIA**

The entrant (see 4.8 and 4.9) shall be responsible for all acts or omissions on the part of their driver, mechanic or crew, but each of these shall be equally responsible for any breach of these GCRs , National SoloSport Regulations or Regional SoloSport Regulations of the relevant ASN territory.

## **CHAPTER 6 VEHICLES**

### **6.1 Classification of vehicles**

For all competitions, vehicles may be classified by engine cylinder capacity, by modifications or as delineated by applicable rule sets (see 1.3).

### **6.2 Dangerous construction**

The steward(s) of the meeting may exclude a vehicle whose construction is deemed to be dangerous (see 7.8).

### **6.3 Protection against fire**

In all vehicles which take part in competitions, there must be some form of protection between the engine and the driver's seat, suitable and sufficient, in the event of fire, for preventing the passage of flames.

### **6.4 Suspension or disqualification of vehicles**

The ASN or an ASN territory may suspend, exclude or disqualify from one or more competitions a particular vehicle as a result of a breach of these GCRs or applicable rule sets (see 1.11) by the entrant or the driver or the manufacturer or their authorised representative.

### **6.5 Advertising on vehicles**

While advertising on vehicles is free, the ASN or an ASN territory may reserve a particular portion(s) for series or event advertising.

## **CHAPTER 7 OFFICIALS**

### **7.1 List of officials**

The term 'official' comprises the following persons, who may have assistants:

- the steward(s) of the meeting,
- the clerk of the course,
- registrar,
- organizer,
- chief instructor,
- timekeepers,
- instructors,
- scrutineers,
- observers,
- course marshals,
- flag marshals,
- judges of fact,
- handicappers,
- starters.

### **7.2 Right of supervision**

Apart from the officials referred to in 7.1 above, the ASN or an ASN territory may confer on the members of its competitions committee the right to supervise individual licence holders or events governed by these regulations and applicable rule sets (see 1.11) as well as the

right to uphold, if needed, their interests vis-à-vis the organizers.

### **7.3 Necessary officials**

At a meeting there shall be at least a clerk of the course and in the case of competitions decided wholly or partly by time, one or more timekeepers. A steward(s) must also be present when ASN or ASN territory regulations require the appointment of a steward(s). When there is more than one steward at a meeting, the stewards officiate as a body under the authority of a chairman expressly designated as the senior steward. The chairman of the panel of the stewards of the meeting is, in particular, responsible for planning the meetings and ensuring that arrangements are respected. They are also responsible for establishing agendas and drawing up the minutes of meetings. In the event of a split ballot, the chairman shall have the casting vote.

The clerk of the course shall remain in close contact with the chairman of the panel throughout the meeting in order to ensure the smooth running of the event.

### **7.4 Nomination of officials**

The nomination of the steward(s) shall be per the applicable rule sets (see 1.11).

### **7.5 Plurality of duties**

At a meeting one and the same person may, if so nominated by the organizers, undertake several of the duties referred to in 7.1.

### **7.6 Remuneration of officials**

The steward(s) of the meeting shall act in an honorary capacity. Other officials may be remunerated for their services.

### **7.7 Duties of the stewards of the meeting**

As a general rule the stewards of the meeting will not be in any way responsible for its organisation and shall not have any executive duties in connection therewith.

It follows, therefore, that in the carrying out of their duties, they do not incur any responsibility except to the ASN or ASN territory under whose regulations they are acting.

As exception to this, applicable only when a meeting is promoted directly by an ASN or ASN territory, the stewards of such a meeting may combine their duties with those of the organizers.

The stewards of the meeting sign and send to the ASN or ASN territory a stewards' report as soon as practicable after the close of the meetings when required by ASN or ASN regulations or whenever there was a protest lodged with the stewards or disciplinary measures were undertaken by the steward(s). This report will include the results of each competition together with the particulars of all protests lodged and exclusions they may have made with their recommendations as to any decisions which may have to be taken for a suspension or a disqualification. In a meeting comprising several competitions, there may be different stewards of the meeting for each competition.

### **7.8 Authority of the stewards of the meeting**

The stewards of the meeting shall have supreme authority for the enforcement of these GCRs, national, regional rule sets and supplementary regulations. They shall settle any claim which might arise during a meeting, subject to the right of appeal provided in these GCRs (see 11.3).

The stewards of the Meeting have power in accordance with these GCRs to affect the following:

- i) Decide what penalty to enforce in the event of a breach of the regulations;
- ii) in exceptional circumstances, may amend the supplementary regulations (see 4.5);
- iii) May accept or refuse any correction proposed by a judge of fact (see 7.17);

- iv) May inflict penalties or fines (see 8.2);
- v) May pronounce exclusions (see 8.7);
- vi) May amend the classification (see 8.14);
- vii) May prohibit from competing any driver or any vehicle which they consider to be dangerous or which is reported to them by the clerk of the course as being dangerous (see 6.2);
- viii) May exclude from any one competition or for the duration of the meeting any entrant or driver whom they consider as, or who is reported to them by the clerk of the course or by the organising committee as being ineligible to take part, or whom they consider as being guilty of improper conduct or unfair practice;
- ix) Furthermore, may order the removal from the course and precincts of any entrant or driver who refused to obey the order of a responsible official;
- x) May postpone a competition in the event of force majeure for serious safety reasons;
- xi) May modify as to the position of the starting and finishing lines, or in any other manner, if requested to do so by the clerk of the course or the organizer in the interests of competitor and public safety;
- xii) In the event of the absence of one or several of the stewards of the meeting, may appoint one, or, if necessary, several substitutes, especially when the presence of three stewards is indispensable;
- xii) May take the decision to stop a meeting.

#### **7.9 Duties of the organizer (organising committee)**

The organizer (organising committee) is charged with all the necessary powers to organise an event on behalf of the club of record.

The nature of the organizer's duties begin with the evolution of the concept of the event up to the moment of the event beginning and include, but are not limited to, the following:

- i) All duties prescribed within these GCRs;
- ii) To plan the event;
- iii) To arrange venues and promotion of the event;
- iv) To ensure proper insurance coverage has been arranged;
- v) To recruit and assign all workers.

#### **7.10 Duties of the clerk of the course**

The clerk(s) of the course may also be the secretary of the meeting and may have various assistants.

The clerk of the course is responsible for conducting the meeting in accordance with the planned program and all announcements required in connection therewith.

In particular they shall:

- i) Ensure application has been made for event insurance coverage through ASN and that an insurance certificate is on hand at the meeting;
- ii) Generally keep order, in conjunction with such authorities as have undertaken to police a meeting and who are more immediately responsible for public safety;
- iii) Ensure that all officials are at their posts and report the absence of any of them to the steward(s) of the meeting;
- iv) Ensure that all officials are provided with the necessary information to enable them to carry out their duties;
- v) Control competitors and their automobiles and prevent any excluded,

- suspended or disqualified competitor or driver from taking part in a competition for which they are not eligible;
- vi) Ensure that each automobile, and if necessary, each competitor carries the proper identification numbers in accordance with those assigned;
  - vii) Ensure that each automobile is driven by the proper driver and marshal the automobiles in such categories and classes as are required;
  - viii) Bring the automobiles up to the starting line in the right order and if necessary give the start;
  - ix) Convey to the stewards of the meeting any proposal to modify the programme or regarding the improper conduct of or breach of rule by a competitor;
  - x) Collect the reports of the timekeepers, scrutineers, course marshals, together with such other official information as may be necessary for the determination of the results;
  - xi) Ensure any post event reports due to ASN are completed and filed including the Competition Event Report and, if necessary, Incident Report and Insurance Claim forms.

### **7.11 Authority of the clerk of the course**

For events without a steward(s), the clerk of the course shall have authority for the enforcement of these GCRs, national, regional rule sets and supplementary regulations. They shall settle any claim which might arise during a meeting, subject to the right of appeal provided in these GCRs (see 11.3). The powers accorded stewards in 7.8 shall be accorded the clerk of the course save that the clerk of the course shall not be able to assess a fine. In the case of aggrievous behaviour by a participant at an event, the organizer may file a grievance with the ASN territory.

### **7.12 Duties of the registrar**

The principal duties of the registrar shall be:

- i) Ensure that the various officials and all participants have signed the insurance waiver;
- ii) Ensure all entrants and competitors complete event documentation and have all the information about the event that they need;
- iii) Prepare the final list of competitors and vehicle classes.

### **7.13 Duties of timekeepers**

The principal duties of the timekeepers shall be:

- i) At the beginning of the meeting, to report to the clerk of the course, who will give them the necessary instructions;
- ii) To start the competition, whenever instructed to do so by the clerk of the course;
- iii) To declare the time taken by each competitor to complete the course;
- iv) Not to communicate any times or results except to the stewards of the meeting and the clerk of the course except when otherwise instructed by the officials.

### **7.14 Duties of scrutineers**

Scrutineers are entrusted with all checking relating to the mechanical components of automobiles. They shall:

- i) Carry out these checks either before the meeting if requested by the ASN or ASN territory or the organising committee or during the meeting if requested by the clerk of the course;



- ii) Use such checking instruments as may be specified or approved by the ASN or ASN territory;
- iii) Not communicate any official information to any person except the ASN, ASN territory, the organising committee, the steward(s) of the meeting and the clerk of the course;
- iv) Prepare and sign, under their own responsibility, their reports and hand them to the authority among those mentioned above who instructed them to draw them up.

### **7.15 Duties of observers**

Observers shall:

- i) Control all replenishment of vehicles during the meeting;
- ii) Enforce the relevant prescriptions in the applicable regulations (see 1.11) and the supplementary regulations.

They are under the orders of the clerk of the course to whom they immediately report any infringement committed by a competitor or by a driver.

At the end of each competition, they give their report to the clerk of the course, either verbally or in writing, in accordance with instructions received.

### **7.16 Duties of course and flag marshals**

The course and flag marshals shall occupy, along the course, posts assigned to them by the stewards of the meeting, the clerk of the course or the organising committee. As soon as a meeting begins, each course or flag marshal is under the orders of the clerk of the course to whom they shall immediately report by any means at their disposal (telephone, signals, courier etc.) all incidents which might occur along the section for which they are responsible.

Flag marshals are specifically entrusted with flag signalling. They may also be course marshals.

At the end of each competition, they must give their report to the clerk of the course, either verbally or in writing, in accordance with instructions received.

### **7.17 Duties of judges of fact**

Judges of Fact are the officials who have been given specific judging roles during the competition and are often called by other names (course marshal, starter, etc.), but when making a judgement, they do so as a Judge of Fact. The following outlines the duties and conditions concerning judges of fact:

- i) In a competition where a decision has to be given whether or not a competitor has touched a pylon, crossed a given line or any other fact of the same type which has been laid down in a rule set or the supplementary regulations for the meeting, one or several judges of fact shall be nominated to be responsible for one or several of these decisions. The judges of fact on these points must be named;
- ii) Each of the above judges may have an assistant judge appointed to assist them, or in the case of absolute necessity to replace them, but in the event of disagreement the final decision shall be given by the judges of fact themselves;
- iii) The stewards may use any video or electronic system to assist them in reaching a decision. The stewards may overrule judges of fact;
- iv) No protest against the decisions of a judge of fact shall be admitted concerning a question which they have been officially appointed to decide;
- v) If any judge considers that they have made a mistake, they may correct it, subject to this correction being accepted by the stewards of the meeting;

- vi) The ASN or ASN territory rule sets or the supplementary regulations for the competition must indicate which facts are to be judged by the judges of fact;
- vii) At the end of each competition, they must give their report to the clerk of the course, either verbally or in writing, in accordance with instructions received.

### **7.18 Duties of handicappers**

The handicappers shall, after entries have closed, prepare the handicaps in accordance with the requirements of the appropriate rule sets (see 1.11) or the supplementary regulations. They shall state if any handicap in a competition is to be increased as a result of a performance achieved in a previous competition.

### **7.19 Duties of starters**

The starters shall, ensure all competitors are staged properly and that correct driver is in the vehicle. They shall determine that the course is clear before beginning the start sequence. They shall also judge if there are any violations in the starting procedure (see 7.16).

## **CHAPTER 8 PENALTIES**

### **8.1 Breach of rules**

Any of the following offences in addition to any offences specifically referred to previously, shall be deemed to be a breach of these rules:

- i) All bribery or attempt, directly or indirectly, to bribe any person having official duties in relation to a competition or being employed in any manner in connection with a competitions and the acceptance of, or offer to accept, any bribe by such an official or employee;
- ii) Any action having as its object the entry or participation in a competition of an automobile known to be ineligible therefore;
- iii) Any fraudulent conduct or any act prejudicial to the interests of any competition or to the interests of motor sport generally;
- iv) Failure to honour a cheque payable to ASN, an ASN territory, an ASN affiliated club or event organizer.

### **8.2 Penalties**

Any breach of these GCRs, ASN or ASN territory rule sets (see 1.3), or of any supplementary regulations committed by any organizer, official, competitor, driver, or other person or organisation may be penalised or fined.

Penalties or fines may be imposed by the steward(s) of the meeting, ASN or ASN territory or a body established by ASN or an ASN territory as indicated in the following articles.

The decision of the steward(s) becomes immediately binding notwithstanding an appeal if it concerns question of safety or of irregularities of entry by a competitor entering an event or when, in the course of the same event, a further breach is committed justifying the exclusion of the same competitor.

Nevertheless, as a safeguard, if a competitor appeals, excluding the cases cited above, the penalty will be suspended, in particular to determine the application of any handicap rule having an influence on participation in a later event, without however the competitor and the driver being able to take part in the prize-giving or the podium ceremony, nor can they appear in the official classification of the event, in any place other than that resulting from the application of the penalty, unless they have won their appeal before the appeal courts and their rights have then been re-established.

### **8.3 Scale of penalties**

Penalties may be imposed as follows in order of increasing severity:

- i) Reprimand;
- ii) Fines;
- iii) Time penalty;
- iv) Exclusion;
- v) Suspension;
- vi) Disqualification.

Time penalty means a penalty expressed in minutes and/or seconds. Any one of the above penalties can only be imposed after an inquiry has been held and, in case of one of the last three, the concerned party must be summoned to give them the opportunity of presenting their defence.

#### **8.4 Fines**

A fine may be imposed on any competitor, and also on any driver, crew member, or passenger, who does not comply with the requirements of any regulations or with any instruction of the officials of the meeting (see 7.1)

The imposition of a fine may be ordered by ASN, an ASN territory or by the stewards of the meeting. However when these fines are imposed by the stewards they may not exceed \$2,500. Furthermore they will have to be imposed in accordance with a collective decision of all the stewards and not by only one of them if there is more than one at the meeting.

#### **8.5 Liability to pay fines**

An entrant shall be responsible for the payment of any fine inflicted on their drivers, crew members or passengers, etc.

#### **8.6 Time limit for payment of fines**

Fines shall be paid within 72 hours of their notification.

Any delay in making payment may entail suspension during the period a fine remains unpaid.

The proceeds from fines will be used for the promotion and the organisation of championship events.

#### **8.7 Exclusion**

A sentence of exclusion may be pronounced by the stewards of the meeting under the conditions provided for in 7.8. The person so sentenced shall thereby be excluded from taking part in one or more competitions at a meeting. In all cases, exclusion shall entail the loss of the entry fee which shall accrue to the organizers.

#### **8.8 Suspension**

A sentence of suspension may be pronounced only by ASN or an ASN territory and shall be reserved for grave offences. A sentence of suspension, for as long as it remains in force, shall entail the loss of any right to take part in any capacity whatsoever in any competition held within the territory of the ASN.

Suspension shall also render null and void any previous entry made for any competition which may take place during the term of such suspension and shall also entail the forfeiture of the fee payable for any such entry.

#### **8.9 Withdrawal of licence**

##### **(A) National suspension**

Any entrant or driver who is suspended nationally shall hand back their licence to ASN. At the expiry of the period of national suspension, the licence will be returned to the entrant or driver.

##### **(B) Regional suspension**

Any entrant or driver who is suspended regionally shall hand back their licence to the ASN territory which issued it. At the expiry of the period of regional suspension, the licence will

be returned to the entrant or driver.

In both the above cases, any delay in handing back the licence to the ASN or ASN territory shall be added to the term of suspension.

#### **8.10 Effects of suspension**

A sentence of suspension pronounced by ASN shall apply to all territory ASNs. A sentence of suspension pronounced by an ASN territory shall apply to the territory of that ASN territory.

If, however, the ASN territory wishes the sentence of suspension to be recognised nationally, it shall notify its wish without delay to the ASN and the latter will inform all other ASN territories and affiliates. The sentence of suspension shall be noted by each ASN territory and affiliate and the consequent restriction will thereby come into force.

#### **8.11 Disqualification**

A sentence of disqualification shall entail the permanent loss for the person disqualified of any right to take part in any capacity whatsoever in any competition, except in cases provided for under 8.16 or 11.12.

A sentence of disqualification can be pronounced only by the ASN and will be reserved for offences of exceptional gravity. It shall render null and void any previous entry made by the person disqualified and shall entail the forfeiture of entry fees.

#### **8.12 Effects of disqualification**

A sentence of disqualification shall always be international in nature. It shall be notified to all the ASNs, and be registered by them according to the conditions of international suspension laid down in Article 161 of the International Sporting Code.

#### **8.13 Loss of awards**

Any competitor excluded, suspended or disqualified during a competition will lose the right to obtain any of the awards assigned to the said competition.

#### **8.14 Amendment to the classification and awards**

In such cases as are provided for in 8.13, the steward(s) of the meeting shall declare the resulting amendment in the placings and awards, and they shall decide whether the next competitor should be moved up in the classification.

#### **8.15 Publication of penalties**

The ASN or ASN territory concerned shall have the right to publish or to have published a declaration stating that it has penalised any person or automobile.

Without prejudice to any right to appeal any decision persons referred to in such declaration shall have no right of legal action against the FIA, ASN, ASN territory or against any person publishing the said declaration.

#### **8.16 Remission of sentence**

ASN or an ASN territory shall have the right to remit the unexpired period of a sentence of suspension under the conditions which ASN or the ASN territory may determine. ASN shall have the right to remit the unexpired period of a sentence of suspension under the conditions which it may determine.

### **CHAPTER 9 GRIEVANCE PROCEDURES - INQUIRIES**

#### **9.1 Right to grievance procedures**

The right to grievance lies only with a competitor, nevertheless, an official acting in his official capacity may even in the absence of a protest take such official action as the case warrants. In the case of a decision by a steward(s), the organizer has a right of appeal.

A competitor wishing to enquire against more than one fellow competitor must lodge as many inquiries as there are competitors involved in the action concerned.

Neither the steward(s) nor the ASN or an ASN Territory shall have the right to order that a

competition be re-run.

## **9.2 Grievance formats**

The three levels of grievance are: inquiry, protest and appeal. An inquiry is addressed to the organizer/clerk of the course and is answered by him. A protest is addressed to the steward(s) and is answered by him(them). An appeal is addressed to the appropriate sanctioning body (see 1.4) for action.

## **9.3 Grievance process**

### **(A) Events without a steward**

For all competition events without a steward present, the grievance process shall consist of two levels: inquiry and appeal.

### **(B) Events with a steward**

For all competition events with a steward(s) present, the grievance process shall consist of three levels: inquiry, protest and appeal.

## **9.4 Inquiry submission**

The official of the event (organizer or clerk of the course) appointed for the purpose of handling inquiries shall be available at the start and finish of the event to receive inquiries. He may also be available to receive inquiries during the running of the event.

## **9.5 Time limits for submission of inquiries**

Time limits for submission of inquiries are:

- i) Any inquiry by a competitor concerning eligibility of other entrants, drivers or their vehicles must be submitted before the end of any Impound Period following final runs (if used) or (if Impound Period not used) prior to the posting of provisional results for the event;
- ii) Any inquiry by a competitor concerning the accuracy of a marshal's watch or timing equipment during an event or which only becomes evident during the event, must be submitted within 20 minutes of the competitor's time being recorded;
- iii) Any inquiry from a competitor concerning a mistake or irregularity occurring during the event must be submitted within 20 minutes of the completion of the competitor's run during which the mistake or irregularity occurred;
- iv) Any inquiry from a competitor concerning a mistake or irregularity in the posting of provisional results for the event, must be submitted within 20 minutes of the results being posted;
- v) All other inquiries must be submitted within 20 minutes of the incident referred to in the inquiry.

## **9.6 Types of inquiries**

### **A) Written inquiries:**

- i) All written inquiries should be on grievance forms available from the steward(s) or the appointed official (see 9.4) and submitted to the steward(s) or the appointed official. The time that the inquiry is submitted must be written on the inquiry by the person receiving the inquiry;
- ii) All written inquiries must: outline the grievance, including reference to the appropriate regulations when applicable; indicate the action desired and clearly indicate the entrant or competitor making the grievance.

### **B) Verbal inquiries:**

- i) Verbal inquiries may only be made with the concurrence of the steward(s) or the appointed official;
- ii) The steward(s) or the appointed official shall keep a written record of the

substance of any verbal inquiry along with the time the inquiry was made. This record shall be signed by the entrant or competitor making the grievance.

### **9.7 Replies to inquiries**

- A) The reply to an inquiry, along with the inquiry, must be posted on the official notice board within 30 minutes of the time the inquiry was submitted and must contain the reason(s) for the decision(s).
- B) The reply to an inquiry shall state specifically what changes, if any, are to be made to the scores as a result of the inquiry.
- C) The senior steward may grant an extension to the allowable time to reply to an inquiry in order to make it physically possible to prepare the reply.
- D) If the senior steward believes that sufficient extension has been granted to the allowable time limit to reply to an inquiry or if the inquirer so requests, the senior steward shall: retrieve the inquiry, mark it "void", record the time on it and post it. (It should be noted that in so doing, the steward voids the competitor's opportunity to have the inquiry answered by the organizer.

### **9.8 Judgment**

In events without a steward, all parties concerned shall be bound by the decision(s) regarding inquiries of the appointed official (see 9.4), subject to the conditions of appeal (see chapter 11).

## **CHAPTER 10 PROTESTS**

### **10.1 Right to protest**

- A) If, after the conclusion of the inquiry process or when an inquiry is not responded to (see 9.7), any competitor or driver who may consider himself aggrieved by any decision, act or omission of a promoter, organizer, official, competitor, driver or other person connected with any competition in which he is or has been taking part may file a protest, except that there shall be no right to protest against refusal of entry.
- B) Protests against decisions of judges of fact in the exercise of their duties will not be admitted.

### **10.2 Lodging a protest**

Every protest shall be made in writing, and shall;

- i) Specify which part(s) of the applicable regulations considered to have been violated and by whom,
- ii) Provide names of witnesses, if any,
- iii) Provide videotape evidence if involved,
- iv) Be signed by the entrant or driver making the protest, and
- v) Be accompanied by a protest fee of \$100 payable to ASN Canada FIA (or ASN territory if under territory sanction-alternate protest fee may be determined by the territory for events under territory sanction).

The protest shall be delivered to the chief steward within the time limit specified within these Regulations.

The steward(s), upon receiving a protest, shall record the time the protest is filed and verify that the protest has been properly submitted.

If the reply to an inquiry is unsatisfactory to a competitor or if the inquiry is marked "void", the competitor may submit a protest concerning the same matter as the inquiry within 20 minutes after his final run or within 20 minutes after the time the reply was posted or the inquiry marked "void", whichever is later.

### **10.3 Adjudication of protests**

Protests arising out of a competition shall be addressed to the steward(s) and shall be adjudicated by the steward(s) subject to the right of appeal (see 11.3).

### **10.4 Hearing of protests**

The Steward(s) shall hear all protests. All parties concerned shall be given notice of the time and location of the hearing.

The Chief Steward shall determine if the protest was submitted in full accordance with these Regulations. Failure of the protestor to comply with all of these conditions shall result in the return of the protest without hearing and the possible retention of the protest fee.

The onus is always on the protestor to properly present a protest, and no claim based on lack of knowledge of the Event Supplementary Regulations shall be allowed.

Protestors at a hearing shall themselves (or with the assistance of a designated translator if language difficulties exist) state their case in person and are entitled to call witnesses and shall be responsible for the prompt availability of any witnesses called.

Should a protestor designate a translator for purposes of stating or arguing a protest, the words of the translator shall be deemed to be those of the protestor.

In the absence, or undue delay in attendance, of any party to a protest, judgement may proceed by default.

### **10.5 Publication of the awards and prize-giving**

The prize-giving shall not begin until at least 20 minutes has elapsed after the final car has completed the event or the official publication of the results.

A prize won by a competitor against whom a protest has been lodged must be withheld until a decision has been reached on the subject of the protest.

Moreover in the event of any protest being lodged whose outcome might modify the classification of the competition; the organizers shall only publish a provisional classification and shall withhold all prizes until a final decision concerning the protest (including appeals as laid down in Chapter 11) has been reached.

However when a protest may affect only part of the classification, such part as is not affected by the protest may be published definitively, and the corresponding prizes distributed.

### **10.6 Protest without foundation**

The Steward(s) shall determine the disposition of all fees as follows:

- i) If the protest is rejected or if is withdrawn after being brought, no part of the protest fee shall be returned;
- ii) If judged partially founded, the fee may be refunded in part, and in its entirety if the protest is upheld;
- iii) If the protest is deemed to be not well-founded, the entire fee will be retained by the ASN, and;
- iv) If the protest is deemed vexatious the protestor shall be deemed guilty of a breach of these Regulations, shall forfeit the protest fee, and may be further penalised for this breach.

### **10.7 Judgment from a protest hearing**

All parties concerned shall be bound by the decision given, subject only to the Appeal Proceedings as provided in these Regulations.

### **10.8 Publication of judgments**

The ASN or ASN Territory shall have the right to publish or cause to be published a judgement of a protest and to state the names of all parties involved. The persons or bodies referred to in such a notice shall have no right of action against the ASN or ASN

Territory or against anyone printing or publishing said notice.

## **CHAPTER 11 APPEALS**

### **11.1 Jurisdiction**

The ASN constitutes the final court of judgment empowered to settle any dispute which may have arisen on its own territory in connection with national permit events.

An ASN territory constitutes the final court of judgment empowered to settle any dispute which may have arisen on its own territory in connection with regional or club events.

### **11.2 Request for appeal**

A) Events without a steward:

Any competitor shall have a right of appeal against a sentence or other decision pronounced on them by the organizer. They must however, under pain of forfeiture of their right to appeal, notify the organizer in writing within 20 minutes of the announcement of their decision to appeal.

B) Events with a steward(s):

Except where excluded in these Regulations, an entrant or driver may submit a request for an appeal of a decision that was rendered by the steward(s).

A Request for an Appeal does not mean the Appeal will be allowed automatically.

Appeal proceedings of the ASN are designed to expedite sporting disputes in a timely and efficient manner and do not necessarily follow practices or formalities normally associated with those of the legal profession.

It is the appellant's responsibility to understand and comply with these Appeal procedures, and no claim for misunderstanding of any kind will be accepted.

### **11.3 Grounds for Appeal Requests**

The grounds for a Request for an Appeal are any of the following allegations:

- (i) The steward(s) has dealt with the case using improper procedures;
- (ii) New substantial evidence and/or expert testimony relating to the case that could not have been readily available at the time of the application of the original decision by the steward(s).
- (iii) An Appeal will not be granted for a repeat presentation of the original protest.

### **11.4 Time limit**

Notice of the intention to submit a Request for an Appeal shall be given to the steward(s) within 1 hour of the announcement of the decision of the steward(s) and shall be accompanied by payment of \$250. (Alternate protest fee may be determined by the territory for events under territory sanction.)

A Request for an Appeal, signed by the appellant, must be submitted in an absolutely clear and legible form otherwise it may be denied without further action.

It is to be submitted to the ASN office where it must be received within 72 hours after the submission to the steward(s) of the Notice of Intention to submit a Request for an Appeal Hearing.

A Request for an Appeal may be withdrawn with the agreement of the ASN. The appeal fee in this case shall be returned to the appellant less a minimum of a \$50 administrative fee.

### **11.5 Effect of requesting an appeal**

Notice of Request for an Appeal shall not affect the validity of enforcement of any decision, penalty or sentence appealed against.

The steward(s), if notified of intention to submit a Request for an Appeal, may permit a competitor to continue to participate in a competition if the matter arises during the course of an event.



This decision itself is not appealable and in any event the steward(s) shall order awards which may be affected by the outcome of the appeal to be withheld pending the outcome of a Request for an Appeal.

#### **11.6 Required submissions**

A Request for an Appeal shall only be submitted in person, by mail, courier or fax.

A Request for an Appeal must contain sufficient information to allow the ASN to determine how a dispute will be managed, and whether or not formal Appeal Proceedings will take place. Failure of the appellant to provide sufficient information will result in the rejection of the appeal without a hearing and forfeiture of the appeal fee.

A Request for an Appeal shall specify in full:

- i) The ground for claiming that the steward(s) acted improperly, clearly indicating which part(s) of any Regulations are considered to have been enforced in a manner that was not fair or equitable to the appellant;
- ii) A list of witnesses that the appellant may wish to call, a description of their involvement in the incident in question and the general nature of their testimony.

The Request for an Appeal shall bear the signature of the appellant or an authorised representative of the appellant accompanied by a letter authorising the representative to act on behalf of the appellant and shall include the address to which communication should be sent along with a telephone number and a fax number (if available)..

The ASN reserves the right to preview any videotape submitted and decide on its acceptance as evidence. This decision shall be final.

#### **11.7 Decision to grant an appeal**

The ASN alone will decide if a Request for an Appeal is well-founded. Should an appeal not be granted, the appeal fee will be returned less a \$50 administration fee.

The ASN reserves the right to settle any dispute that may be referred to in a Request for Appeal without submitting the case to Appeal Proceedings.

Should the ASN deem that a Request for an Appeal is vexatious in nature the entire appeal fee will be forfeited and further penalties may be applied.

Decisions made under this Regulation shall be final and binding upon the appellant and not subject to further action.

#### **11.8 Appeal procedures**

An appeal may be handled administratively by the ASN without a formal hearing.

When a formal hearing is deemed necessary by the ASN, an Appeal Chairperson will be appointed by the ASN. The Appeal Chairperson will attempt to convene and hear an appeal no later than 1 week after an ASN decision to grant an appeal hearing.

Notice to the appellant indicating the time and place for the hearing will be given. It is incumbent upon the appellant to assemble any witnesses at the appointed place and time.

At a formal Appeal Hearing, the appellant may present evidence and may call witnesses. The appellant may have counsel present with the permission of the Appeal Chairperson, but must always present their case personally.

An appellant may submit the case to the Appeal Chairperson entirely in writing without personal appearance.

The Appeal Chairperson may hear evidence and witnesses in any manner deemed by the Chairperson to be appropriate, relevant or necessary.

#### **11.9 Provision for expedited appeal**

The ASN may arrange at its discretion the alteration of the appeal process so as to provide an expedited appeal.

An expedited appeal may be dealt with by the ASN immediately after a decision of the Steward(s) has been given, and a Notice of Intention to submit a Request for an Appeal has been given to the Steward(s) by the appellant.

The results of such an expedited appeal shall be final and binding on all parties.

#### **11.10 Jurisdiction of appeal proceedings**

ASN appointees to Appeal Proceedings shall not participate or sit in judgement if they have taken part as competitors, officials, organisers, promoters or sponsors in the competition which involves the subject of the appeal, or who have been directly involved in the matter under consideration.

#### **11.11 Judgement of appeal proceedings**

After considering the material deemed relevant to reach a decision, an Appeal Chairperson shall prepare a written judgement. An existing penalty may be nullified, mitigated, affirmed, increased, or a different penalty imposed. A competition cannot be rerun nor an event schedule revised.

#### **11.12 Judgement is final**

Appeal judgements constitute the final court of appeal to settle any dispute arising out of or in connection with a Series competition and no further action may be taken by the appellant.

#### **11.13 Publication of judgements**

The ASN shall have the right to publish or cause to be published a judgment of an Appeal and to state the names of all parties involved. The persons or bodies referred to in such a notice shall have no right of action against the ASN or against anyone printing or publishing said notice.

#### **11.14 Conduct after judgement**

Any participant who, subsequent to an Appeal judgment, discredits or attempts to discredit the judgment shall be subject to disciplinary action.